



Speech-Language Pathology Licensee

Please read this information very carefully and contact the Board office if you have any questions.

Within the first 30 days of employment, you **must** apply for your license. The following is required for application; a completed and signed application, \$100.00 non-refundable application fee, a clear copy of your ASHA card and if licensed in another state verification of good standing from the licensing Board of every state where currently or previously licensed.

If you do not have an ASHA certification you must submit the following:

- Official transcripts stating degree conferral or ASHA CCC granted since January 1, 1993
- Copy of Clinical hours or ASHA letter of certification stating CCC granted since January 1971
- Passing Praxis score of 162 or better
- Clearance from any state in which you have been licensed

See our Rules and Regulations for applying via reciprocity

You are **not** required to complete a report of continuing professional education (CPE) activities during the initial licensing year, but you will need to submit a minimum of ten (10) hours for the next licensing period (7/1 to 6/30). For example, if you are granted a license in January of 2018 (license will expire 6/30/19), your first CPE report will be submitted with the renewal for the next licensing period (7/1/19 to 6/30/20). **NOTE:** For your license expiring 6/30/19 you **must** still renew your license even though you are not required to submit a CPE report. See section 9.4 of the rules.

Your license will not be issued until the Board has reviewed your completed application.

The licensure board meets every other month usually on the third Friday: January, March, May, July, September, and November.

- The board will review applications during regular meetings.
- The applicant will be notified in writing if additional information is required for approval.
- If the application is accepted and approved by the Board, a provisional license will be issued.
- License information will be listed in our Licensure Directory.

Please read the licensure laws and rules and regulations. If you have any questions regarding licensure, call the Board office.

Application check list:

Items 1-3 must be received in our office within the first 30 days of practice.

1. Completed and signed application
2. Check or money order for non-refundable \$100.00 application fee
3. Clear copy of ASHA card / **or**
Official undergraduate and graduate degree transcripts. Accepted electronically or by mail directly from the University or sealed in the University's envelope.
Copy of your summary of clinical practicum hours (i.e. CALIPSO)
Official Praxis score of 162 or better obtained directly from ETS. Recipient score code for ABESPA is R8773.