

**Arkansas Board of Examiners in
Speech-Language Pathology and Audiology
101 East Capitol, Ste. 103, Little Rock, AR 72201
(501)682-9180-phone
(501) 682-9181-fax
www.abespa.com
abespa@ipa.net**

APPLICATION INSTRUCTIONS FOR FULL LICENSE

In order to practice speech-language pathology or audiology during the application process in any facility that requires Arkansas licensure, our office must receive a completed application, application fee, and copy of a current ASHA card within the first 30 days of practice in our state.

In lieu of the ASHA card, applicants for a license in Audiology may submit either a letter from The American Academy of Audiology or The American Board of Audiology specifying the date of acceptance for certification and expiration in order to legally practice until action is taken on the application at the next scheduled Board meeting.

Applicants may also practice during the application process by submitting the application, application fee, and copy of a current license from another state if that state maintains professional standards considered by the Arkansas Board to be equivalent to those set forth by Arkansas law. Verify with the Board office before assuming you may practice under licensure of another state.

Although certain sections of the rules are cited below, all applicants are responsible for reading and following all parts of the law and rules and regulations.

No application will be processed until all required documents have been received. Immediate notification in writing is required if you have a change of name, address, etc.

There are three options:

Option 1: To obtain full license with current ASHA CCC, certification by American Academy of Audiology or American Board of Audiology, submit:

A. Completed application, non-refundable \$140.00 application fee, and copy of your current ASHA card. Audiology applicants may substitute a letter from The American Academy of Audiology or The American Board of Audiology in place of the ASHA card.

B. If currently or previously licensed in another state, complete the top portion of the Out of State Verification Form and mail to state of current or previous licensure for completion. That state board will return the completed form directly to our office. Applicant is responsible for any fee charged for this service. If phone number or address of another state board is needed, you may contact our office for that information.

PLEASE NOTE: This form (or equivalent information) must be received from every state of licensure, whether that license is current or not.

C. Letter from ASHA stating when your CCC was granted. If the conferral date was between 1/ 1/71 and 1/1/93, an official transcript of your Master's degree is also required. The transcript must be sent directly from the university to our office. (An official copy in a sealed envelope will be accepted.) If a transcript is not available, a letter from the chair of the department may be accepted. If CCC was granted before January 1, 1971, see options below. As stated above, a letter from The American Academy of Audiology or The American Board of Audiology may be sent in place of the ASHA card and letter.

Option 2: To obtain full license if ASHA CCC was granted before 1/1/71 OR you do not hold current ASHA CCC, submit the following (If applying under this option, you may not practice as an applicant without specific board approval

A. Completed application and non-refundable \$140.00 application fee.

B. Official undergraduate and graduate degree transcripts (or letter from the chair of the dept. verifying the degree will be accepted for temporary practice until the transcript is received) mailed to our office directly from the university(s) or submit copies in a sealed envelope.

C. Proof of clinical practicum hours, signed by the college/university program director or representative. A photocopy of your clinical practicum summary is acceptable.

D. Proof of successful completion of nine months of supervised professional experience (SLPs). This proof might consist of a photocopy of the ASHA CFY Report, letter from ASHA granting the Certificate in Clinical Competence, or other verification documents.

E. If currently or previously licensed in another state, complete the top portion of the Out of State Verification Form and mail to state of current or previous licensure for completion. That state board will return the completed form directly to our office. Applicant is responsible for any fee charged for this service. If phone number or address of another state board is needed, you may contact our office for that information.

PLEASE NOTE: This form (or equivalent information) must be received from every state of licensure, whether that license is current or not.

F. Official NTE score report with score of 162 for speech-language pathology and 170 for audiology (600 or higher if taken before September 1, 2014) OR copy of a current ASHA card.

Option 3: To obtain a license under the reciprocity clause:

(May or may not be eligible to practice as an applicant. Check with the board office)

A. Completed application and non-refundable \$140.00 application fee.

B. A current license from another state with equivalent requirements **may** be accepted in lieu of items above. This does not apply to individuals who were licensed under a “grandfather” clause. Please submit proof of licensure and a complete copy of the law and rules and regulations of the state of licensure. Copies may be obtained from the regulating agency of the state.

C. If currently or previously licensed in another state, complete the top portion of the Out of State Verification Form and mail to state of current or previous licensure for completion. That state board will return the completed form directly to our office. Applicant is responsible for any fee charged for this service. If phone number or address of another state board is needed, you may contact our office for that information. PLEASE NOTE: This form (or equivalent information) must be received from every state of licensure, whether that license is current or not.

Granting of License

1. The board will review applications during regular meetings, usually the third Friday of every other month. (Jan., Mar., May, July, Sept, Nov.)
2. The applicant will be notified in writing if additional information is required for approval.
3. If the application is accepted and approved by the Board, a license number will be assigned and a wallet-sized license and wall certificate will be mailed to the licensee.
4. License information will be listed in the annual Licensure Directory.